

China World Summit Wing Accommodation Form For
Civil Aviation Development Forum 2012 / 22 May-24May, 2012

Please fax or e-mail this form directly to Reservation Department of China World Summit Wing, Beijing
 Reservation Fax:86-10-6505-8881 / Telephone: 86-10-8571-6688 / Email Address:reservations.csw@shangri-la.com

Please Revert on or before May 7, 2012

Surname: _____ First Name: _____

Company/ Title: _____

Address: _____

City: _____ Zip Code: _____ Country: _____

Telephone: _____ Fax: _____ E-mail: _____

Accommodations for the participants – Please tick your preferred choice

- | | | |
|--------------------|--|--|
| Executive Room | <input type="radio"/> CNY2,000 per night, single occupancy | <input type="radio"/> CNY2,200 per night, double occupancy |
| Premier Room | <input type="radio"/> CNY2,200 per night, single occupancy | <input type="radio"/> CNY2,400 per night, double occupancy |
| Grand Premier Room | <input type="radio"/> CNY2,600 per night, single occupancy | <input type="radio"/> CNY2,800 per night, double occupancy |

* The room rates indicated above are subject to 15% surcharge.

* The above room rates are inclusive of daily breakfast.

Special Request: _____

Accommodations Person sharing the room (If any)

Surname: _____ First Name: _____

Travel information

Arrival Date _____ Flight No. _____ Arrival Time _____

Departure Date _____ Flight No. _____ Departure Time _____

Transportation

Arrival Airport Transfer: YES Mercedes350:CNY850net per car per way No

Departure Airport Transfer: YES Mercedes350:CNY850net per car per way No

In order to guarantee your reservation, please supply your Credit card details below:

(This section is mandatory to confirm your booking)

Visa Master Card American Express Diners Club

Card Number _____ Expiration Date _____

Card Holder Name _____

Card Holder Signature _____

Terms and conditions

- Please note that any changes or cancellations made to your reservation have to be notified in writing to the hotel. Any change of dates cancelled within **10** days prior to the expected arrival, will result in a late cancellation charge equivalent to a full length of stay based on the relevant room rate outlined above.
- Any guests', who do not show up on the expected arrival day, will be charged at an amount equivalent to a full length of stay based on the relevant room rate outlined above
- All reservations must be guaranteed by one night room rate advance deposit or by use of a major credit card.
- The deadline for making reservations is **7th May 2012** after which accommodation is subject to availability at prevailing rates. The confirmed room category and numbers of rooms based on first come and first served basis.
- Any balance charges, room and incidentals must be settled upon departure
- Accommodation at the rates quoted is available only to registered delegates of the above meeting and can only be made using this form.
- Check in time is at 14:00. To guarantee check-in time before 14:00, please book one night before. The room charge will be based on the daily room rate quoted above.
- Check out is at 12:00 noon. Late check out can be arranged from 12:00 to 16:00 chargeable at 50% of the rate quoted. Check out after 16:00 is subject to a one-night charge. All late check out request is subject to availability.
- The above room rates will be valid for 1 days prior to and 1 days after the main conference date. All reservation is subject to hotel availability